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BOARD OF ARCHITECTS OF TASMANIA

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Continuing Professional Development Record

December 2017

The Board of Architects, has been delegated authority from the Executive Director of Consumer, Building and Occupational Services (Dale Webster), to monitor and audit the compliance of architects to the CPD requirements under the [Scheme for the Accreditation of Building Practitioners](#) relating to the Occupational Licensing Act 2005. The current requirement is 20 hours per year.

While CPD it is not mandatory for architects who are not licensed building services providers (under the Occupational Licensing Act with the Department of Justice), the Board believes all practicing architects need to maintain and develop their knowledge, skills and competence in today's ever changing environment to provide a higher standard of service to consumers.

As part of the renewal process for architects' registration in December each year, architects will be required to provide a statutory declaration relating to CPD undertaken in the past twelve months. Licensed building services providers are required to submit a list of their CPD activities **to the Board when paying your 2018 renewal or no later than 31 January 2018**. The list should be referenced to the competencies – Design, Documentation, Project Delivery and Practice Management.

A list submitted to another Architects Board in Australia or the Department of Justice for renewal of registration/licensing in the last 7 months will be acceptable.

Random audits of the CPD will be undertaken Your CPD record should be keep for a period of 5 years.

Name: _____ Registration Number: _____ Period: _____ to _____

Date	Description of CPD Activity	CPD Provider	Design	Docu- ment- ation	Project Delivery	Practice Mgmt	No. of Points Claimed

Date	Description of CPD Activity	CPD Provider	Design	Documentation	Project Delivery	Practice Mgmt	No. of Points Claimed
<u>Total Number of CPD Points:</u>							

Signature: _____

Date: _____