



Application for Registration – Non-Practising Architect

THE ARCHITECTS' ACT 1929 - Tasmania

To the Registrar
Board of Architects of Tasmania
Email: registrar@architectsboardtas.org.au

GPO Box 457 Hobart Tas 7001
Tel: 03 6234 8188

I, the undersigned, do hereby apply for registration in the Class of Non-Practising Architect under the Architects' Act 1929 and acknowledge my responsibilities under the Code of Practice including being covered by a sufficient level Professional Indemnity Insurance at all times and complying with the continuing professional development requirements, unless granted exemption by the Board

Registration Number	Last Name		
Salutation (Mr/Mrs/Ms/Dr...)	Given Names		
Gender	☐ Male	☐ Female	☐ Other
Date of birth	/	/	
Email Address	Place of Birth		
Your email address will be used as your primary contact address so please ensure you advise us of any changes			
Residential Address			
Postal Address			
Phone Number	Mobile phone		
Academic Qualification	Date		
Institution			

Continuing Professional Development

☐ Attached is an application for exemption from continuing professional development requirements

Professional Indemnity Insurance Declaration

In signing this form, I acknowledge that a failure to be covered by, and maintaining a sufficient level of professional indemnity insurance may result in disciplinary action. Not being covered by professional indemnity insurance will result in immediate suspension of registration unless granted an exemption by the Board.

☐ Attached is an application for exemption from professional indemnity insurance requirements

I certify that I am not an undischarged bankrupt or had my registration as an architect refused, suspended or cancelled anywhere in Australia

Applicant Signature: Dated: / /

Please also sign the undertaking on the reverse side

The completed form is to be signed by the Nominated Architect and lodged with the Registrar, with fees of \$85.95 for Registration to 31 December 2025, \$19.10 for Certificate and \$95.50 Application fee, **totaling \$200.55** (No GST) be paid into the Board's Commonwealth Bank account 067 000 2804 5734

Undertaking – Non-Practising Architects

I, _____
hereby undertake to the Board of Architects of Tasmania (the Board) that I will not provide any architectural services in Tasmania while I am registered as a 'non-practising' architect on the Tasmanian Register of Architects.

I further undertake to the Board that I have retired from the practice of architecture and or I am not likely to practice architecture in Tasmania within the current registration term;

- I. I will inform the Board within 14 days if I recommence the provision of architectural services;
- II. I will not advertise my architectural services in media, public notices, social media or in any other form of promotional material while registered as a 'non-practising' architect; and
- III. I have attached relevant documentation demonstrating that I am retired from the practice of architecture and or that I am not likely to practise as an architect for the current registration term.

Declaration

I will not provide any of the following services while registered as a 'non-practising' architect:

- **Design of buildings**, including
 - Design brief and measured drawings
 - Concept design
 - Design development
 - Development application/planning permit
 - Detailed design/construction documentation
 - Construction Certificate/Complying Development Certificate
 - Opinion of probable cost of works
 - Preparation of drawings, specifications, schedules
 - Coordination of input from specialists and consultants
 - Services provided as a 'designer' under the Tasmanian Building Act
- **Planning of buildings**, including
 - Master planning
- **Construction of buildings**, including
 - Preparation of drawings, specifications, schedules
 - Coordination of input from specialists and consultants
 - Design delivery
 - Contractor selection
 - Contract administration (site meetings; assessing variations/time claims/progress claims/defects; issuing progress certificates; determining practical completion)
 - As-built documentation
 - Project management
- **Expert witness services** (relevant to architecture)
- Any other services provided in connection with the design, planning or construction of buildings that are ordinarily provided by architects.

Signature _____

Date _____